

Archived Decisions for the Portfolio Holder for Planning 2013



County Hall
Llandrindod Wells
Powys
LD1 5LG

For further information please contact

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ARCHIVED PORTFOLIO HOLDER DELEGATED DECISION

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Decisions taken by Individual Portfolio Holders

**Councillor R.G. Brown
Portfolio Holder for Planning**

**Councillor D.E. Davies
Portfolio Holder For Finance
1st March 2013**

Powys Built Heritage Fund Application Glasfryn, New Street Llanidloes

DECISION	Reason for Decision
To award a grant of £3,103.75.	In line with policy.

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Decisions taken by Individual Portfolio Holders

**Councillor R.G. Brown
Portfolio Holder for Planning**

Decisions Taken 18 March 2013

Letting of Ddol, Forden

DECISION	Reason for decision:
That Mr Ian Roberts be offered the tenancy of Ddol, Forden at the tendered rent.	Following interview conducted by Councillors R.G. Brown, E.A. Jones, W.J.T. Powell and L.V. Corfield.

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Clarence Meredith
Strategic Director - Law and Governance
Cyfarwyddwr Strategol - Y Gyfraith a
Llywodraethu

County Hall / Neuadd y Sir
Llandrindod Wells
Powys
LD1 5LG

12th March 2013

Dear Member

Your attendance is requested at the meeting of an Interview Panel to be held in the Video Conference Room at Neuadd Maldwyn, Welshpool on Monday 18 March 2013 at 1.00 p.m.

Clarence Meredith
Strategic Director - Law & Governance

AGENDA

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. CONFIDENTIAL MATTERS**

The Strategic Director, Law and Governance has determined that categories 1 and 3 of the Access to Information Procedure Rules applies to the following item. His view on the public interest test (having taken account of the provisions of Rule 11.8 of the Council's Access to Information Rules) was that to make this information public would disclose personal data relating to an individual in contravention of the principles of the Data Protection Act. Because of this and since there did not appear to be an overwhelming public interest requiring the disclosure of personal data he felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider these factors when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

- 4. LETTING FOR THE TENANCY OF DDOL, FORDEN**

To interview 7 applicants for the tenancy of Ddol, Forden.

(Applications enclosed)

Distribution:

Councillor R.G. Brown
Councillor E.A. Jones
Councillor W.T.J. Powell

Councillor L.V. Corfield

Hugo Van-Rees
Minute Book

Decisions taken by Individual Portfolio Holders

**Councillor R.G. Brown
Portfolio Holder for Planning**

Decisions Taken 3 April 2013

Letting of Cemmaes Bychan, Cemmaes

DECISION	Reason for decision:
That Mrs Lorna Steele be offered the tenancy of Cemmaes Bychan, Cemmaes at the tendered rent.	Following interview conducted by Councillors R.G. Brown, W.J. Evans and Mrs J.G. Shearer.

Letting of Penparcprys, Caersws

DECISION	Reason for decision:
That Miss Jaimie Arrowsmith be offered the tenancy of Penparcprys, Caersws at the tendered rent.	Following interview conducted by Councillors R.G. Brown, W.J. Evans, Mrs J.G. Shearer and Mrs E.R. Davies.

Letting of Sychlyn, Pool Quay

DECISION	Reason for decision:
That Mr David Kirkman be offered the tenancy of Sychlyn, Pool Quay at the tendered rent.	Following interview conducted by Councillors R.G. Brown, W.J. Evans and Mrs J.G. Shearer.

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Clarence Meredith
Strategic Director - Law and Governance
Cyfarwyddwr Strategol - Y Gyfraith a
Llywodraethu

County Hall / Neuadd y Sir
Llandrindod Wells
Powys
LD1 5LG

27th March 2013

Dear Member

Your attendance is requested at the meeting of an Interview Panel to be held in the Video Conference Room at Neuadd Maldwyn, Welshpool on Wednesday 3 April 2013 at 11.30 a.m.

Please note that there will be a visit to Sychlyn, Pool Quay for members wishing to inspect the holding at 9.30 a.m.

Clarence Meredith
Strategic Director - Law & Governance

AGENDA

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. CONFIDENTIAL MATTERS**

The Strategic Director, Law and Governance has determined that categories 1 and 3 of the Access to Information Procedure Rules applies to the following item. His view on the public interest test (having taken account of the provisions of Rule 11.8 of the Council's Access to Information Rules) was that to make this information public would disclose personal data relating to an individual in contravention of the principles of the Data Protection Act. Because of this and since there did not appear to be an overwhelming public interest requiring the disclosure of personal data he felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider these factors when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

11.30

- 4. LETTING FOR THE TENANCY OF CEMMAES BYCHAN, CEMMAES**

To interview 2 applicants for the tenancy of Cemmaes Bychan, Cemmaes.

12.30 pm

5. LETTING OF PARCPENPRYS, CAERSWS

To interview 3 applicants for Parcpenprys, Caersws.

2.05pm

6. LETTING OF SYCHLYN, POOL QUAY

To Interview 4 applicants for Sychlyn, Pool Quay

(Applications enclosed)

Distribution:

Councillor R.G. Brown
Councillor W.J. Evans
Councillor J.G. Shearer

Councillor G.P. Vaughan item 4
Councillor E.R. Davies item 5

Hugo Van-Rees
Minute Book

Decisions taken by Individual Portfolio Holders

**Councillor R.G. Brown
Portfolio Holder for Planning**

Decisions Taken 5 April 2013

Letting of Tir William Richard, Llangynidr

DECISION	Reason for decision:
That Mr Carl Davies be offered the tenancy of Tir William Richard, Llangynidr at the tendered rent.	Following interview conducted by Councillors E.A. Jones, G. Williams and Mrs R. Harris.

Letting of Lower Sgynlas, Glasbury

DECISION	Reason for decision:
That Mr Phillip Price be offered the tenancy of Lower Sgynlas, Glasbury at the tendered rent subject to a satisfactory bank reference.	Following interview conducted by Councillors E.A. Jones, G. Williams and C. Davies.

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Clarence Meredith
Strategic Director - Law and Governance
Cyfarwyddwr Strategol - Y Gyfraith a
Llywodraethu

County Hall / Neuadd y Sir
Llandrindod Wells
Powys
LD1 5LG

27th March 2013

Dear Member

Your attendance is requested at the meeting of an Interview Panel to be held in the Conference Room at Neuadd Brycheiniog, Brecon on Friday 5 April 2013 at 10.50 a.m.

Clarence Meredith
Strategic Director - Law & Governance

AGENDA

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. CONFIDENTIAL MATTERS**

The Strategic Director, Law and Governance has determined that categories 1 and 3 of the Access to Information Procedure Rules applies to the following item. His view on the public interest test (having taken account of the provisions of Rule 11.8 of the Council's Access to Information Rules) was that to make this information public would disclose personal data relating to an individual in contravention of the principles of the Data Protection Act. Because of this and since there did not appear to be an overwhelming public interest requiring the disclosure of personal data he felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider these factors when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

11.00 am

- 4. LETTING FOR THE TENANCY OF TIR WILLIAM RICHARD, LLANGYNIDR & CRICKHOWELL**

To interview 4 applicants for the tenancy of Tir William Richard, Llangynidr & Crickhowell.

1.45 pm

5. LETTING OF LOWER SGYNLAS, GLABURY

To interview 4 applicants for the tenancy of Lower Sgynlas, Glasbury.

(Applications enclosed)

Distribution:

Councillor R.G. Brown
Councillor E.A. Jones
Councillor G. Williams

Councillor M.R. Harris item 4
Councillor C. Davies item 5

Hugo Van-Rees
Minute Book

Decisions taken by Individual Portfolio Holders

**Councillor G.R. Banks
Portfolio Holder for Property and Assets**

**County Councillor R.G. Brown
Portfolio Holder for Planning**

**Cwmbach, Glasbury On Wye – land at Rogerstone Farm adjoining
Sunnybank Cottages**

Decision Taken 25 April 2013

DECISION	Reason for Decision:
With the agreement of Portfolio Holders, the transfer of a narrow strip of land amounting to 103sq/m to the owners of Nos 1 & 2 Sunnybank Cottages Cwmbach cottages so that their septic tank and drainage can be contained within their own property.	As set out in the report.

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By virtue of paragraph(s) 14 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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of the Local Government Act 1972.

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Decisions taken by Individual Portfolio Holders

**Councillor R.G. Brown
Portfolio Holder for Planning**

Decisions Taken 26 April 2013

Transfer of Land at Castle Caereinion

DECISION	Reason for Decision:
That the land transfer to Mid Wales HA be confirmed.	Complete compliance with the original intention of the transfer of the land to Powys CC

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CYNGOR SIR POWYS COUNTY COUNCIL.

**PORTFOLIO HOLDER DELEGATED DECISION
11th March 2013.**

REPORT AUTHOR: County Councillor Graham Brown

SUBJECT: Transfer of Land at Castle Caereinion.

REPORT FOR: Information

Summary

A parcel of land was received by Powys CC in compliance with an earlier Section 106 Planning Requirement and designated for the delivery of affordable housing. CABINET agreed disposal of this land in January 2012 subject to an agreement being reached between Castle Caereinion CLT and Mid Wales Housing with regard to the development and allocation of the 6 houses required. The decision to authorise the transfer on the compliance with these requirements was delegated to the Portfolio Holder for Planning and Regeneration.

Proposal

That the transfer of the land to Mid Wales Housing Association be approved by the Portfolio holder as the necessary agreements have been made and development is ready to proceed.

Powys Change Plan

Complies with the December 2012 Cabinet Statement of intent on affordable housing. Risk to the Council being insignificant.

Options Considered/Available

Several development options have been considered over a period of years, none of which was viable. The partnership between the CLT and MWA has managed to make a viable scheme possible.

Preferred Choice and Reasons

This is the only proposal to offer delivery of affordable housing for local needs.

Sustainability and Environmental Issues/Equalities/Crime and Disorder,/Welsh Language/Other Policies etc

The impact of provision of affordable housing in an area of established need is positive in all these areas.

Children and Young People's Impact Statement - Safeguarding and Wellbeing

Safe and secure homes will be provided for young families, thus impacting positively on their wellbeing.

Local Member(s)

The local member has been fully involved and is supportive.

Other Front Line Services

NA

Support Services (Legal, Finance, HR, ICT, BPU)

NA

Local Service Board/Partnerships/Stakeholders etc

Positive impact on Regeneration and Affordable Housing Partnerships and stakeholders.

Communications

The local community have been kept fully informed of progress at all stages.

Statutory Officers

No comments received.

Recommendation:	Reason for Recommendation:
That the decision of the Portfolio Holder to approve the land transfer to Mid Wales HA be noted and confirmed.	Complete compliance with the original intention of the transfer of the land to Powys CC

Relevant Policy (ies):	Powys Change Plan, Housing Strategy and Affordable Housing Action Plan		
Within Policy:	Y / N	Within Budget:	Y / N

Relevant Local Member(s):	Cllr David Jones
----------------------------------	-------------------------

Person(s) To Implement Decision:	Cllr Graham Brown
Date By When Decision To Be Implemented:	

Contact Officer Name:	Tel:	Fax:	Email:
Nigel Baldwin			Nigel.baldwin@powys.gov.uk

Background Papers used to prepare Report:

F:\wlegal\Clarence\Reports\CABINET REPORT TEMPLATE VERSION 2

Decisions taken by Individual Portfolio Holders

Councillor R.G. Brown
Portfolio Holder for Planning
Councillor Dai Davies
Portfolio Holder for Finance

Decisions Taken 30 April 2013

Powys Built Heritage Fund 2013 / 2014

DECISION	Reason for Decision:
That the capital funds available for the Powys Built Heritage Fund in 2013/14 are allocated as set out in Table 2 of the report.	To enable implementation of the Powys Built Heritage Fund.

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CYNGOR SIR POWYS COUNTY COUNCIL

Delegated Decision

24th April 2013

REPORT AUTHORS: County Councillors:
Graham Brown, Portfolio Holder for Planning
Dai Davies, Portfolio Holder for Finance

SUBJECT: Powys Built Heritage Fund 2013 / 2014

REPORT FOR: Decision

1. Summary

1.1 To consider and approve the allocation of the 2013/14 Powys Built Heritage Fund (BHF) budget.

2. Proposal

2.1 At its meeting on the 4th March 2013 the Council approved a capital allocation of £100,000 for the Powys BHF for the financial year 2013/14. This report proposes the apportionment of this allocation to projects operating under the BHF.

2.2 In addition the budget is supplemented by commitments and carry-forward amounts from the 2012/13 budget. In 2012/13, the budget was allocated between three schemes:

- Machynlleth Town Scheme Partnership (MTSP);
- Powys Historic Building Grant Scheme (PHBGS); and the
- Severn Valley Built Heritage Fund (SVBHF).

2.3 Table 1 below shows the budgetary position for the MTSP and PHBGS projects at the year end. This indicates that of the 2012/13 budget there are carry forward commitments to meet in 2013/14 of £7,570.38 for the MTSP and £18,674.85 for the PHBGS. In addition, £28,767.71 of the PHBGS was not spent in 2012/13 and is available to supplement the 2013/14 budget.

Table 1 – 2012/13 – Year end position for MTSP and PHBGS

2012/13	Machynlleth TSP	Powys HBGS
PCC	£20,000	£75,464.70
Cadw	£20,000	0
Total Budget	£40,000	£75,464.70
Total Spend 2012/13	£24,859.23	£28,022.14
PCC element to carry forward as commitment for 2013/14	£7,570.38	£18,674.85
Underspend to carry forward for re-allocation in 2013/14	0	£28,767.71

2.4 The SVBHF position is not shown in the above table as the budget for this scheme has been ring-fenced in order for the Council to meet its match funding commitment to this scheme. (See paragraph 2.8 below).

2.5 Table 2 below proposes the apportionment of the Powys BHF budget for 2013/14.

Table 2 – Proposed Apportionment of Powys BHF 2013/14

Scheme	Powys capital allocation 2013/14	Commitments carry forward from 2012/13	Underspend carry forward from 2012/13	PCC Total Budget apportion 2013/14	Note - Re Match-Funding 2013/14
SVBHF	£60,000		£28,767.71	£88,767.71	Equivalent to be sought from WEFO
MTSP	£40,000	£7,570.38	£0	£47,570.38	Equivalent to be sought from Cadw
PHBGS	£0	£18,674.85	£0	£18,674.85	N/A
Total	£100,000	£26,245.23	£28,767.71	£155,012.94	

2.6 The following paragraphs provide a brief explanation of the proposed schemes for the 2013/2014 financial year. In all schemes, the private sector (property owners / applicants) are required to make a financial contribution.

2.7 Machynlleth Town Scheme Partnership

2.7.1 In 2011 / 2012 the Council secured a 3 year extension to the Machynlleth Town Scheme Partnership with Cadw. Match funding in 2013/2014 is subject to written confirmation by Cadw (expected at the end of May 2013) and a detailed work programme being agreed with Cadw.

2.8 Severn Valley Built Heritage Fund

2.8.1 The Council in conjunction with the Welsh Government secured EU structural funds (2009-13) for various projects in the Severn Valley. One element of this project is the Severn Valley Built Heritage Fund which supports the restoration and re-use of commercial properties within the Severn Valley for the period up until December 2013.

2.8.2 The bid envisaged a total expenditure on the Built Heritage element of £1,333,333 which is to be funded as follows: £633,333 by Welsh European Funding Office (WEFO), £300,000 by Powys County Council and £400,000 by the private sector.

2.8.3 By committing £50,000 to this Fund in 2012/2013, the Council fulfilled its funding commitment of £300,000. The total budget was fully committed by the Montgomeryshire Built Heritage Grants Sub-Committee Funding at its meeting in March 2013. However, the scheme has attracted considerable interest and the number of applications received exceeded the available budget. It is therefore considered

appropriate to allocate additional funds (£88,767.71) to this scheme to enable further projects to be completed.

2.8.4 Discussions are ongoing with WEFO about possible match-funding and whether it is appropriate to add to the existing scheme budget or to operate a parallel budget. However, the results of these discussions should not delay the opportunity to assist improvements to additional commercial buildings in the Severn Valley.

2.9 Powys Historic Building Grants Scheme (PHBGS)

2.9.1 This scheme has been run for a number of years to support the repair and restoration of historic buildings throughout Powys (excl. BBNP). Grants are available at a rate of 25% with maximum grants capped at £8,000, although higher grants may be allowed in exceptional circumstances where a building is 'at risk'.

2.9.2 For 2013/14, and to respond to the high interest in the Severn Valley, it is proposed that the budget for this scheme should only be sufficient to enable the completion of commitments from 2012/13. Consideration will be given over the next 12 months to re-designing the scheme to focus on 'buildings at risk'.

3. Powys Change Plan 2012-15

3.1 The Powys BHF addresses the Change Plan's key area for improvement entitled Regeneration. In particular the BHF addresses the Regeneration Strategy of enhancing town and village centres.

3.2 The BHF will assist in meeting the Change Plan's 'continuous improvement activity' as follows:

- Through supporting the Severn Valley Built Heritage Fund it will support 4 businesses and create or refurbish 700 square metres of premises by June 2014.
- By contributing to the target of supporting 15 physical regeneration projects.

4. Options Considered/Available

4.1 Alternative options for allocating the Powys BHF in 2013/14 are possible, for example:

- additional funding to support the PBHGs, or to
- redesign the PHBGS as a Buildings at Risk Scheme

4.2 However, it is considered that the proposal in this report represents the most effective use of resources and that which potentially attracts the highest level of public sector match-funding. It would also assist in meeting the high number of applications received in the Severn Valley. Establishment of a new scheme such as a Buildings At Risk Scheme would also require a longer lead in time.

5. Preferred Choice and Reasons

5.1 The preferred choice is set out in Table 2 above. This will assist the Council in meeting the continuous improvement activity for Regeneration in the Powys Change Plan 2012 – 2015 and in implementing the Powys Built Heritage Strategy 2010 – 2015.

6. Sustainability and Environmental Issues/Equalities/Crime and Disorder/Welsh Language/Other Policies etc

6.1 Equalities & Welsh Language and Sustainable Development principles underpin the Council's Powys Change Plan and the [Powys Built Heritage Strategy](#) which the proposal seeks to support.

6.2 The BHF is sustainable as it aims to conserve and restore buildings of historic and architectural merit. This represents a sustainable use of existing resources, finding new uses for old buildings and reducing the need for wholly new development which may not be appropriate in character. Funding is available to all sectors of the community (subject to the terms of individual projects) and documentation relating to the individual schemes is available bilingually.

7. Children and Young People's Impact Statement - Safeguarding and Wellbeing

7.1 The introduction to the County Council's Built Heritage Strategy (page 4) explains that:

‘the high quality built environment of Powys with its wealth of historic buildings, conservation areas and archaeological sites and monuments, represents an important social, cultural, recreational and educational resource as well as helping to make Powys an appealing place to live, work and visit.

The historic environment is widely considered an important contributor to many aspects of today's society. It can have a considerable impact on tourism, economic vitality, community identity, regeneration, lifelong learning, creating a sustainable environment, health and personal wellbeing amongst many others. It is also clearly recognised as an important part of our culture, identity, national pride and local distinctiveness.’

7.2 The BHF seeks to facilitate the protection and enhancement of the built heritage which facilitates sustainable living and working environments and supports the wellbeing of the County's population and the experience of its visitors as a whole. The Powys BHF will assist in securing the County's rich built heritage into the future.

8. Local Member(s)

8.1 The Powys BHF has the potential to be of benefit to all wards in Powys outside the Brecon Beacons National Park (BBNP). However, those Members located in the Severn Valley and Machynlleth will be affected the most.

9. Other Front Line Services

9.1 The scheme leads to applications being submitted to Development Management and Building Control.

10. Support Services (Legal, Finance, HR, ICT, BPU)

10.1 The Principal Accountant for Capital confirms that the allocation for 2013/14 is £100,000.

10.2 Legal comments – none received.

11. Local Service Board/Partnerships/Stakeholders etc

11.1 Table 2 shows the public sector funding partners, WEFO and Cadw, for the Powys BHF.

12 Communications

12.1 The principle communication issue is to ensure that the availability of funding is communicated to those that may benefit from funding. This will be achieved in a number of ways e.g. press releases, website information, direct targeting and through word of mouth.

13 Statutory Officers

13.1 Strategic Director - Law & Governance had no comment to make on the content of the report subject to agreement of the Section 151 officer.

13.2 Strategic Director, Finance & Infrastructure (Section 151 Officer) Funding noted the Accountant's comment and that the proposal is within budget.

14. Members' Interests

The Monitoring Officer is not aware of any specific interests that may arise in relation to this report. If Members have an interest they should declare it and complete the relevant notification form.

Recommendation:	Reason for Recommendation:
That the capital funds available for the Powys Built Heritage Fund in 2013/14 are allocated as set out in Table 2 of this report.	To enable implementation of the Powys Built Heritage Fund.

Relevant Policy (ies):	Powys County Council Built Heritage Strategy 2010 – 2015 Powys Regeneration Strategy		
Within Policy:	Y	Within Budget:	Y
Relevant Local Member(s):	All except those with wards entirely in BBNP.		
Person(s) To Implement Decision:	Service Manager – Spatial Planning & Built Heritage		
Date By When Decision To Be Implemented:	1 st April 2013		
Contact Officer Name:	Tel:	Fax:	Email:
Peter Morris	01874 612283	01874 612339	Peter.morris@powys.gov.uk

Background Papers used to prepare Report:

[Powys County Council Built Heritage Strategy 2010 - 2015](#)
[Powys Regeneration Strategy](#)

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Decisions taken by Individual Portfolio Holders

**Councillor R.G. Brown
Portfolio Holder for Commissioning**

Budget Virement

Decision Taken 9 July 2013

Leisure & Recreation Mobile and Technologies Policy

DECISION	Reason for Decision
To approve the Leisure & Recreation Mobile Technologies Policy,	To enable greater communication, access and promotional opportunities within the Leisure and Recreation Service.

Budget Virements

DECISION	Reason for Decision:
That the budget virements in respect of improvements to Llanfyllin Sports Centre and the purchase of bowling and cricket grounds equipment be approved.	In accordance with Financial Standing Orders

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CYNGOR SIR POWYS COUNTY COUNCIL

REPORT TO PORTFOLIO HOLDER
June 2013

REPORT AUTHOR: Leisure & Recreation, Service Strategy & Development
Manager

FOR DECISION BY:
County Councillor Graham Brown
Portfolio Holder for Commissioning

SUBJECT: Leisure & Recreation 'Mobile Technologies Policy'
(including photography & the recording of images)

REPORT FOR: Approval

1.0 Summary

- 1.1 We live in a digital age. Advances in technology are happening faster than ever. Organisations have a difficult job balancing their marketing and communication needs with the needs of their customers, against the Safeguarding and Child Protection issues which can be present in some circumstances. Mobile technologies are being utilised for a variety of purposes such as calls, emails, video messaging, integrated music systems and accessing the World Wide Web.
- 1.2 The Institute of Sport, Parks and Leisure (ISPAL) is the leading national professional body for sport and recreation management and development in the UK, based at Loughborough University. This policy takes account of their Information Sheet entitled "Photographing of children in sports centres/swimming pools" which was produced in 2003. *Note: To date no further updates have been issued.*
- 1.3 Other professional bodies associated with Cultural Services, Libraries, Countryside Services, Outdoor Recreation and Youth Services also recognise the importance of the safe use of modern mobile technologies in terms of Safeguarding and Child Protection and will promote compliance with this policy.

2.0 Background

- 2.1 Powys County Council is striving to communicate more effectively with its customers, and through a wider range of media options. The Access to Services (A2S) project is now well established and has been underway since 2005.
- 2.2 For the group of Leisure & Recreation Services, this has meant the increased use of e-mails, direct mail merges, text marketing, on-line surveys and the introduction of social media sites such as Facebook, Twitter and the photo sharing site Flickr alongside the more traditional newsletters, posters and brochures.
- 2.3 With the recent work to enable all Sport & Leisure Centres, Youth Centres, Museums and Libraries to access either the PCC Network (for PCC staff) and/or the internet remotely via a WiFi connection, there is a need to review the current 'Use of Photography and Mobile Phones Policy' (2003) and update it to allow for the imminent free public 'Guest Access' to WiFi.

- 2.4 There are very substantial opportunities to increase usage and income presented through the improved marketing capability of e-media and smart phones. Similarly, customer feedback is highlighting the increasing frustration with the current total restriction in some buildings on the use of mobile phones and digital technology within Powys facilities. The public access to WiFi within buildings will alleviate this frustration but a public launch cannot be undertaken without a policy update and due attention to security and safeguarding issues.
- 2.5 This Policy replaces the 'Use of Photography and Mobile Phones Policy' (Leisure Services) that was approved in 2003 by the Economic and Community Regeneration Committee, and is based upon new risk assessments of leisure & sports centres undertaken in Summer 2012 and the installation of Wifi in leisure & recreation buildings.

3.0 Proposal

- 3.1 The Leisure & Recreation 'Mobile Technologies Policy' (including photography & recording of images) is designed as far as reasonably practicable to allow staff, customers and visitors to use mobile technologies including free access to the internet via Wifi connection within Powys facilities, whilst ensuring that child protection and safeguarding issues are preserved.
- 3.2 To incorporate staff and public free access to WiFi within Powys facilities, and in particular, buildings associated with Leisure & Recreation, it is necessary to remove the current restrictions in some buildings on the use of mobile technologies and to replace them with partial restrictions in designated areas, specifically in relation to photography and recording of images.
- 3.3 Users of the Wifi network must register with Powys County Council and agree to the terms and conditions of use. (*Appendix 1& 6*)
- 3.4 In order to prevent the misuse of mobile technologies for the purpose of taking unauthorised pictures or recordings, a risk assessment of each individual building and 'off-site' visit has taken place. The areas listed below are those where the use of mobile technologies for the purposes of taking or recording images is **completely restricted at all times**
- **Changing Rooms**
 - **Toilet Areas**
 - **Sauna & Steam Rooms**
- 3.5 The following areas are restricted for the purposes of taking or recording images using mobile technology equipment **unless permission has been granted and authorised by building staff**
- Swimming Pool Viewing Areas
 - Under 16 years Gym Sessions
 - Public Areas in Libraries
 - Pool Parties
 - Pool Sports Event
- 3.6 All other authorised designated areas will be clearly signposted within all buildings.
- 3.7 Youth workers will support and advise young people on the appropriate use of mobile technologies for the purposes of taking and distributing images.
- 3.8 Photography equipment is permitted within the Archives search-room for digital photography of records (not people) providing researchers complete and sign a copyright form (see page <http://www.powys.gov.uk/index.php?id=3540&L=0> for the forms "published" or "unpublished" works). This provides clarification that photographs are used for private

research only. If images are to be published - in a book, TV programme, online a "permission" to reproduce form is completed.

- 3.9 The use of mobile phones / technologies must not disturb or intrude into any activities taking place. Similarly the use and application of mobile phones / technologies should be used appropriately as to not disturb, intrude or offend others. Out of courtesy to other users it would be preferred that mobile technologies remain on 'silent' mode whilst in the building. Staff will be within their rights to ask for mobile phones / technologies to be turned off should such instances occur. If there is evidence of a persistent incident(s), staff will ask users to leave the building and may need to make a formal report and take further action.
- 3.10 Staff will receive further policy update training prior to the public launch of WiFi access, and with regards to the review of this policy. The update of this policy will be fully communicated (press, signage, newsletters, web) to the users and visitors of the facilities, who will also be asked to assist in the monitoring of the policy in that they will be encouraged to report to a member of staff any suspicious activity, particularly where children or vulnerable adults are involved to ensure safeguarding and child protection policies are followed.
- 3.11 The current procedures and guidance which require completion of the 'Photographic Information Sheet' with regards to the authorised taking or recording of images throughout buildings will remain in place. (*Appendix 2 & 3*)

4.0 Powys One Plan

- 4.1 The review of the 'Mobile Technologies & Photography' Policy will support several of the aims in the *Powys One Plan* –
- *People in Powys live in supportive, sharing and self-reliant communities*
 - *Powys families are safe and supportive places in which to live*
 - *People in Powys are healthy and independent*
 - *People in Powys feel and are safe and confident*
 - *People in Powys can easily access the services they need*
- 4.2 The welfare and safety of Powys residents and visitors is of paramount importance to the Leisure & Recreation Services. Implementing a consistent approach to mobile technologies and the taking and recording of images provides a coherent message.

5.0 Rationale / Service Impact

- 5.1 Powys Leisure & Recreation Services actively encourage residents and visitors to participate in a range of activities, to promote the numerous health benefits and advantages of maintaining an active lifestyle. It is also recognised that people visit leisure & recreation facilities for reasons other than physical activity which incorporates several other agendas including Adult Living, Mental Health, Family Support, Youth Services and Promoting Social Inclusion.
- 5.2 Higher numbers of visitors to Powys leisure facilities generates essential income to enhance the facilities and services available.
- 5.3 The proposal to withdraw the total restriction on mobile technologies and replacing it with a partial restriction has not been taken lightly. Extensive research has been carried out to compare the policies enforced by other authorities in England and Wales. Guidance on the subject, written by leading industry organisations have been considered and applied where appropriate. (*Appendix 4 & 5 – Research & Industry organisation guidance*)

5.4 Powys County Council has a number of guidance and protocol documents available for staff with regards to the safe usage of mobile technologies and social media in the workplace. These can be found on the Intranet page 5918.

5.5 It will be necessary to publicise and promote the availability of Wifi within the Leisure & Recreation buildings which will be done in conjunction with the ICT services and communications team. It will be essential that staff and the public understand the new policy and the implications of unauthorised photography and the recording of images.

6.0 Sustainability and Environmental Issues / Equalities / Crime and Disorder / Welsh Language / Other Policies

6.1 By permitting mobile technologies in leisure & recreation buildings, staff and the public will be enabled to use devices which will enable better communication opportunities.

7.0 Children and Young People's Impact Statement - Safeguarding and Wellbeing

7.1 Organisations have a difficult job balancing their marketing and communication needs with the needs of their customers, against the Safeguarding and Child Protection issues which can be present in some circumstances. Mobile technologies are being utilised for a variety of purposes such as calls, emails, video messaging, integrated music systems and accessing the World Wide Web.

7.2 The Institute of Sport, Parks and Leisure (ISPAL) is the leading national professional body for sport and recreation management and development in the UK, based at Loughborough University. This policy takes account of their Information Sheet entitled "Photographing of children in sports centres/swimming pools" which was produced in 2003. *Note: To date no further updates have been issued.*

7.3 Within this guidance, they highlight the problem; "...the use of today's modern digital mobile technologies often with video, and now the new generation of mobile phones present the opportunity for misuse."

7.4 Other professional bodies associated with Cultural Services, Libraries, Countryside Services, Outdoor Recreation and Youth Services also recognise the importance of the safe use of modern mobile technologies in terms of Safeguarding and Child Protection and will promote compliance with this policy.

7.5 Leisure & Recreation staff will receive appropriate training with regards to the safe use of mobile technologies and the recording of images in buildings.

8.0 Local Member(s)

8.1 This policy will be consistent across the Leisure & Recreation Service and will not have a specific impact on any local members.

9.0 Other Front Line Services

9.1 When an individual has been enabled to use Wifi in Leisure & Recreation buildings (provided with a username and password) they will in effect be able to access Wifi in any other Powys County Council building that is Wifi enabled.

9.2 It may be necessary for other front line service staff to be trained in the 'log smart' system to answer questions from customers if required.

10.0 Support Services (Legal, Finance, HR, ICT, BPU)

10.1 Legal

10.2 It will be necessary for the Wifi system to be monitored for evidence of misuse, which will be undertaken by ICT. Should a case of misuse occur, it may be necessary to involve the legal team for the appropriate action to be taken. Care must be taken to ensure consistency in treatment and policy for Leisure and in other PCC buildings.

10.3 Finance

10.4 There are no additional financial implications of the introduction of this policy.

10.5 HR

10.6 It will be necessary to train staff to issue usernames & passwords to enable access to Wifi. Staff will receive the necessary child protection / safeguarding training and will encourage and retain vigilance within the buildings with regards to misuse of the policy.

10.7 ICT

10.8 The ICT team manage and monitor the Wifi system within Powys and will alert the Leisure & Recreation Services of any evidence of misuse and the appropriate action to take.

11.0 Local Service Board/Partnerships/Stakeholders etc

11.1 This Policy does not have implications for or needs the involvement of the LSB, a partner body/organisation or stakeholders

12.0 Communications

12.1 The introduction of Wifi and the use of mobile technologies within buildings enables greater communication opportunities for all.

12.2 The revised policy will be launched and publicised prior to general availability and communicated appropriately using a variety of methods.

12.3 The policy and its use within buildings will be communicated to all staff (through appropriate training) and individuals who wish to use mobile technologies and Wifi.

13.0 Statutory Officers

The Solicitor to the Council (Monitoring Officer) has commented as follows:
"I note the legal comments and have nothing to add to the report"

14.0 Members' Interests

14.1 The Monitoring Officer is not aware of any specific interests that may arise in relation to this report. If Members have an interest they should declare it at the start of the meeting and complete the relevant notification form.

Recommendation:	Reason for Recommendation:
To approve the Leisure & Recreation 'Mobile Technologies Policy'	To enable greater communication, access and promotional opportunities within the Leisure & Recreation Service

Relevant Policy (ies):	Leisure & Recreation Mobile Technologies Policy (including photography & recording of images)		
Within Policy:	Y	Within Budget:	Y

Relevant Local Member(s):	
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Person(s) To Implement Decision:	Senior Managers, Leisure & Recreation
Date By When Decision To Be Implemented:	14th June 2013

Contact Officer Name:	Tel:	Fax:	Email:
Jenny Haynes	01597 827590		jenny.haynes@powys.gov.uk

Background Papers used to prepare Report:

Leisure & Recreation Mobile Technologies Policy (including photography & recording of images)

ISPAL Guidance

Powys Wifi protocol & guidance

Powys County Council

Revenue Budget Virement Application Form

[Please see guidance notes on page 2532 of the Intranet]

To Head of Finance

From Communities, Skills & Learning (Directorate)

Leisure & Recreation (Service)

Stuart Mackintosh (Head of Service)

Stephen Gealy (Budget Holder)

Date 14th June 2013

Details of Virement(please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

To vire money from reserve account R339 into revenue account CS512 4773 to fund the following.

The purchasing of suitable Bowling & Cricket grounds equipment i.e. mowers, rollers, specialist hand tools and the supply of storage containers. To arrange specific training for maintenance on Bowling Greens and Cricket wickets by the institute of groundsmanship.

Virement to allow support for clubs to be delivered to set themselves up for grounds maintenance.

The Clubs have agreed to take on all maintenance responsibility and future liability of these areas.

--

Is this virement Temporary or ~~Permanent~~? (delete as appropriate)

Budget Increases

Description	Parks / Open Spaces All Powys New Products / Projects
Financial Code	CS512 4773
Existing Budget	£ 0.00
Increase Required	£ 56,248.00
Revised Budget	£ 56,248.00

Budget Reductions/ Increased Finance

Description	Parks / Open Spaces All Powys Reserve Account R339
Financial Code	CS512 9997
Existing Budget	£ 0.00
Reduction/Increased Income	£ 56,248.00
Revised Budget	£ 56,248.00

If new or additional grant received please provide further details

Description	
Grant Ref	
Duration of Grant	
Other Detail	

Budget Profile

Year	Budget Profile Detail
2013-14	Expenditure to be incurred April July 2013

Please provide detail, e.g. 12 equal instalments or 4 equal instalments from June 09 to Sept 09, etc., or attach details.

Other Financial Implications (future years capital/ revenue – Do not leave blank)

One off transfer from a specific reserve account
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Capital Budget Virement Application Form*[Please see guidance notes on page 2532 of the Intranet]*To **Head of Finance**From Learning & Leisure (Directorate)Schools (Service)Neil Mathews (Senior Manager A&HL)Neil Mathews (Budget Holder)David Thompson (Project Manager)Date 4th June 2013**Details of Virement** (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

See attached written report.

New Scheme Name Llanfyllin Sports Centre – Improvements

Job Code: to be confirmed by Finance Team

Budget Increases

Scheme Name	As above					
Job Code	9C110 9SC428					
	Total Cost	Prior Years	2012-13	2013-14	2014-15	Future Years
	£	£	£	£	£	£
Existing Budget	26,030.00		9,396.44	16,633.56		
Revised Budget	57,016.00		9,396.44	47,619.56		
Increase Required	30,986.00	0.00	0.00	30,986.00	0.00	0.00

Financing

Name of Scheme Reduced: Llanidloes Sports Centre Improvements

Job Code: 9C110 9SC429

	Total Cost	Prior Years	2012-13	2013-14	2014-15	Future Years
	£	£	£	£	£	£
Existing Budget	232,980.00		139,997.00	92,983.00		
Revised Budget	201,994.00		139,997.00	61,997.00		
Decrease Required	-30,986.00	0.00	0.00	-30,986.00	0.00	0.00

Additional / New Resources

Capital Receipts	0.00		0.00			
<i>General Capital</i> Grant	232,980.00		139,997.00	92,983.00		
Supported Borrowing	0.00		0.00			
Revenue/ Reserves	0.00					
Total	232,980.00	0.00	139,997.00	92,983.00	0.00	0.00

Total Financing must match increase required above

Other Financial Implications (e.g. future years capital & revenue – must not be left blank)

All capital works are subject to the completion and agreement of the final contract works account.

Approvals

Signatures

Capital Budget Virement Report to Portfolio Holder for Learning & Leisure and Cabinet Members – Llanfyllin Sports Centre Improvements

Background

The Council approved funding of £1.23million for Essential Leisure Services works. As part of this programme £26,030 was allocated to Llanfyllin Sports Centre to undertake works to repair the air handling and replace the Calorifier to the main pool. Work has been completed to replace the Calorifier serving the main pool. A specialist survey has been undertaken to assess the condition of the air handling unit serving the main pool. This unit was installed in 1985 and reaching the end of its serviceable life.

Options considered

- Option 1 – Do nothing
- Option 2 – Replacement of the air handling unit to the main pool

Risks

- If Option 1 is chosen then the internal fabric of the building will continue to deteriorate rapidly as levels of moisture in the main pool space will degrade the internal finishes of the main pool building. The resultant effect will be the main pool becoming unusable, loss of revenue income and customer base from both the local schools and public usage.
- If Option 2 is chosen, it will maintain the balance of air and moisture levels in the main pool and avoid any further significant deterioration of internal finishes. The replacement unit will provide estimated cost savings of £7,900 per year. It will also reduce CO₂ emissions from electricity and gas by approximately 31 tonnes per year aligning with Council Change Plan and Welsh Government policy objectives.

Service objectives/benefits

Powys Change Plan - Maintaining the Leisure Service building to a fit for purpose standard ensuring they are capable of delivering high quality educational experiences for all pupils. The new air handling unit responds to the change plan objective by reducing the carbon footprint.

Financing

This type of investment represents an upgrading of the primary infrastructure of the Leisure Sports Centre and is not normally the type of project funded by the sports centres revenue budget. Therefore it is recommended this be funded from uncommitted leisure service capital budget within aforementioned programme.

Overall Costs

The overall estimated costs of all works including those agreed as part of the £1.23million programme of essential works is:

New Calorifier	£ 7,236-34
New Air handling unit	£42,292-53
New controls and electrical works	£ 6,000-00
Contingency for unforeseen work	<u>£ 1,500-00</u>
Total Estimated Costs	£57,028-87

It was agreed in principle by the Senior Manager Active and Healthy Lifestyles to fund these works centrally due to their essential nature to maintain service delivery at the site.

Rationale for recommendation

It is recommended to proceed with Option 2 in order to maintain the function and service of the main pool facilities.

Date of report: 4th June 2013

By: David Thompson

Decisions taken by Individual Portfolio Holders

Councillor G.R. Banks
Portfolio Holder for Localism
Councillor R.G. Brown
Portfolio Holder for Commissioning

Decision Taken 19 July 2013

Ty Gwyn Disposal

DECISION	Reason for Decision
<p>To accept 50% of the sale price as negotiated by Gwynedd County Council and allocate the total proceeds to repairing Old School Staylittle sufficient to retain that premises in use/safeguard delivery of Outdoor Pursuits.</p>	<p>Accepted by property and legal sections as a realistic valuation based on the condition of the building and property market factors.</p>

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**CYNGOR SIR POWYS COUNTY COUNCIL
CABINET EXECUTIVE- portfolio decision.
Date July 2013**

**REPORT AUTHOR: Neil Mathews
Senior Manager, AHLS, Youth Service & Service
Development**

**SUBJECT: Ty Gwyn disposal (Gwynedd)
Staylittle reconfiguration(Outdoor Education)**

REPORT FOR: Portfolio Decision / Approval

Summary

In 2009 Outdoor pursuits were delivered to majority of youngest Powys children, via 3 premises:

- 1) Ty Gwyn - coastal centre Gwynedd (occupied/ managed / maintained by Powys, owned by Gwynedd)
- 2) Staylittle – purpose built bunkhouse/ lecture rooms/ accommodation
- 3) Adjacent `Old School` instructors' accommodation/ office/equipment store.

In 2010 it was identified that significant repairs to two premises were necessary in order to maintain the premises in reasonable condition;

- Ty Gwyn (Gwynedd, and not in Powys ownership) circa £200k and
- Old School (adjacent to Staylittle Bunkhouse). Circa £150k

Recognising declining capital availability, and need to retain any investment within Powys, the proposal to withdraw from Ty Gwyn in order to focus remaining resources on Staylittle/ Old School was considered by Scrutiny, with conclusion in their report October 2010 agreeing to withdraw funding/ service delivery from Ty Gwyn and to:

“13.1 Powys Cease delivery from 30th September 2011”

“13.2 Powys negotiate with Gwynedd disposal of Ty Gwyn, and share of proceeds. “

That process is now nearing conclusion with sale agreed at £190K, 50% of which is payable to Powys.

In May 2013 members and officers visited the Ty Gwyn site, to inform them of location/ condition sufficient to be able to form a view on whether the potential sale price appeared acceptable.

This report is now seeking acceptance of that sale price as reasonable, mindful of listed building status, condition, and current economy considerations.

Proposal

The purpose in first considering disposal of Ty Gwyn was in order to rationalise remaining resources to safeguard delivery of outdoor pursuits/ education at Staylitttle.

Of the original 3 premises funded/ maintained by Powys there are now 2 (Staylitttle and Old School). However Old school, a former Victorian school, is in need of significant modernisation and requires works to walls, roof, flashing, rainwater goods, damp proof course if to remain in use. Need to do so was identified by Property in 2009, prompting consideration of disposal of Ty Gwyn in order to rationalise resources.

The sale proceeds to be derived from Ty Gwyn disposal are needed to maintain/ sustain the Staylitttle ODP (namely repairs to Old School)

The proceeds are not from the disposal of a Powys asset, because although Powys maintained the asset for many years, it was owned by Gwynedd.

The possibility of also selling Old School, retaining both capital receipts (Ty Gwyn and Old School) and reinvesting that sum into Staylitttle was investigated, however covenants on Old School prevent effective sale (must be retained in educational use)

Powys Change Plan

The withdrawal from Ty Gwyn has reduced the number of premises to be maintained. Re-investment of sale proceeds will fund essential repairs to Old School without seeking additional capital funds.

Options:

The option to withdraw from funding Ty Gwyn has been taken, and the remaining task is to agree selling price/ share of proceeds. Gwynedd have agreed to pay Powys 50% of sale proceeds, with an indicated sale price of £190K and therefore £95K to Powys.

The option of either to accept that agreement, or to negotiate for a higher selling price and/ or higher proportion of sale proceeds remains an option.

Preferred Choice and Reasons

The preferred choice is:

Accept proposed sale price of £190K negotiated by Gwynedd, of which £95K is payable to Powys, accepted as realistic by our property/ legal department mindful of building condition (grade 2 listed), condition and property market factors.

Allocate the total disposal proceeds to repairing Old School sufficient to retain that premises in use/ safeguard delivery of Outdoor Pursuits.

Sustainability and Environmental Issues/Equalities/Crime and Disorder,/Welsh Language/Other Policies etc

Staylittle Outdoor Education delivers youth engagement and young offenders programs, works closely with Learning and the wider community in Powys. Disposal of Ty Gwyn, whilst removing `coastal access` from the Outdoor offer, was undertaken in order to strengthen the sustainability of remaining premises.

Children and Young People's Impact Statement - Safeguarding and Wellbeing

Outdoor Education are primarily focused on delivery to Powys CYPP, Learning and youth activity programs.

Local Member(s)

Disposal of Ty Gwyn, outside the Powys boundary, had limited impact on Powys local members. They were however engaged in the decision.

Other Front Line Services

Not applicable

Support Services (Legal, Finance, HR, ICT, BPU

Necessary to retain the capital receipt within the service, following acceptance of sale / receipt of sale proceeds.

Local Service Board/Partnerships/Stakeholders etc

Not applicable beyond comments above.

Corporate Communications

Not applicable; mindful Powys withdrew from use of Ty Gwyn 2012, and Communications team were appropriately involved at that time.

Statutory Officers

Portfolio holders attended the site meeting earlier this year and support disposal. Legal and property officers have received copies of this report and support disposal

Members' Interests

Not applicable beyond comments above.

Future Status of the Report

Not applicable beyond evidencing Portfolio approval to accept the sale price and 50% capital receipt offered by Gwynedd.

Relevant Policy (ies):			
Within Policy:	Y	Within Budget:	Y / N

Relevant Local Member(s):	
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Person(s) To Implement Decision:	Neil Mathews
Date By When Decision To Be Implemented:	Immediate effect

Contact Officer Name:	Tel:	Fax:	Email:
Neil Mathews	01597 827615		neil.mathews@powys.gov.uk

Background Papers used to prepare Report:

Scrutiny (Ty Gwyn) report – September 2010
Minutes from Scrutiny Meeting – October 2010

Decisions taken by Individual Portfolio Holders

Councillor R.G. Brown
Portfolio Holder for Commissioning

Decision Taken 2 September 2013

Closure of Hay Youth Centre

DECISION	Reason for Decision
<p>To close Hay Youth Centre at the end of September 2013, demolish the building and declare the site surplus to requirements with a view to selling the plot.</p> <p>To authorise the “Bungalow” located within the existing Hay Primary School as alternative temporary accommodation until such time as the new community hub is developed with the Youth Service booking space as and when required within the Bungalow.</p>	<p>The existing building is in poor condition and the repair costs expensive. New premises will be opening in 2015.</p>

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CYNGOR SIR POWYS COUNTY COUNCIL.

CABINET EXECUTIVE

Date: 31 July 2013

**REPORT AUTHOR: County Councillor Graham Brown
Portfolio Holder for Youth/ Place**

**SUBJECT: Closure of Hay Youth Centre (with community use) and
demolition to remove asbestos risk/ sale of premises.**

REPORT FOR: Portfolio Decision / Approval

Summary

A Capita Condition report has highlighted need for £338,606 essential 1 year repair needs for youth premises, and £2,954,236 10 year. Against this background, and pending determining the overall sustainable asset strategy, short term decisions need to be taken considering those premises that do not have a longer term strategic value, and that also present short term capital threat. This approach will minimise potential for wasteful short term investment in premises (should indeed repair funds be available) that are then disposed of.

Hay Youth Centre is a dedicated Youth Service premises, and also accommodates a range of other local community activities ranging from early years/ crèche through to adult activity classes. However only Youth is directly funded/ delivered from that premises.

The building is old, and has been under threat of closure for many years during discussion of alternative new/ community build options. Agreement has now been reached to build a new combined Hay primary and community focused premises, opening 2015, and consultation has now started on that process.

The existing youth premises is in poor condition, exacerbated by a delaminating asbestos composite roof, from which asbestos contaminated moss falls regularly requiring weekly removal at an annual cost of £7600. In addition costs in the region of £45K will be incurred over the next 12 months for enacting essential and statutory maintenance and repairs.

Mindful a new community focused primary school and facility will be constructed in 2015, also recognising the scarcity of remaining repair funds, also the asbestos risk evident, it is not effective investment to commit the necessary £60K (£45K essential works, and 2 years x £7600 contaminated moss removal) required to keep the premises open for the next 2 years (at which time the new community premises should be available)

A range of premises repair options were reported to Community Services Transformation Executive Programme Board (CSTEB) including 'do nothing' through to consideration of re-roofing all or part of the premises.

However following consideration of options, agreement was reached that the recommendation to Close Hay Youth Centre was the preferred option, mindful of costs/ risks and new build commencing 2014 (opening 2015). It should be noted that the Youth Service will not cease when the building closes, but will instead move to an alternative flexible service delivery model in accordance with the new Youth Strategy, also booking space in other buildings as/ when required.

When closed, the Youth Service would declare the premises "Surplus" and the asset transfer to corporate property and may then form part of the LABV development that supports the new build school. However any disposal of the premises will require demolition/ removal of asbestos at a probable cost of £50K (EST) up until which time the Council will continue to incur asbestos cleaning costs at £150PW.

Proposal

Decision is sought to approve closure of the Hay Youth Premises in September and to advise all organisations using the Hay youth premises, that the building will cease operation from the end of September 2013 and then be demolished due to cost of managing asbestos risk, and then the plot sold. In addition the Youth Service will work with the new Hay community focused premises process to ensure Youth needs are met within future Hay provision that matches the new co-location/ community hub model. Until this time alternative temporary accommodation will be required. This has been identified as the 'Bungalow' which is located within the premises of the existing Hay Primary School. A charge will be made for the use of these premises and others (e.g. to access the school hall for sport / dance activities) although this will be minimal.

Powys Change Plan

Closing the Hay centre and moving toward flexible Youth delivery models is in accordance with the new Youth strategy agreed by Cabinet April 2013. In addition, the closing of the premises in the face of unaffordable premises costs will play its part in moving toward a sustainable corporate asset inventory. The closure of Hay youth premises, and subsequent incorporation of Youth (and other services) into the new 'community focused hub' will meet the new Powys service delivery plan.

Options Considered/Available

Hay Option of 'do nothing' is at a cost of £60K over 2 years. Re-roofing will save the asbestos cleaning costs, but will incur an est. £70-£90K re-roofing PLUS minimum £45K statutory and repair costs. These costs when taken against premises replacement within the new Hay Community learning hub to be available in 2015, direct that the Council should minimise any further investment in the premises. This is achievable only through closure and demolition in order to

remove and manage the asbestos composite risk, and to halt further expenditure on the premises.

Preferred Choice and Reasons

To close the Youth Centre from the end of July (school term) and declare the building surplus. The bulk of the youth work delivery runs up until July, and then significantly reduces over the summer months. Any delay in closure increases risk, so the decision to close in September appears to offer opportunity to allow youth and other organisations sufficient time to consider alternative premises/ delivery models, whilst also minimising and controlling risk/ costs.

From September, Youth Services will be based at the 'Bungalow' at Hay on Wye Primary School until the new school is built, after which the service will be delivered from the community hub within the new primary school

The property will then be declared surplus (asbestos checks will continue) and then scheduled for demolition prior to sale of the plot to mitigate demolition costs (£57K).

Sustainability and Environmental Issues/Equalities/Crime and Disorder./Welsh Language/Other Policies etc

The closure of the premises, mindful the Youth service will continue, does not affect these policies beyond environmental gain associated with removal of environmental risk. An Equalities Impact Assessment has been completed:



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Children and Young People's Impact Statement - Safeguarding and Wellbeing

The early years/ pre-school services will need to relocate to other premises, however although offering a valuable resource to families in the area, these services are independent of the council and are not directly provided by Powys

Local Member(s)

Evidently local members will be placed under some pressure mindful both of the impact of Hay pool (closed March 2013) and this paper seeking a decision to close Hay Youth Centre. However mindful of affordability/ risk, and that the new build communication process has started leading to construction of the new Hay Community Focused primary School, alternative new build provision will become available albeit after a 18-24 month interval.

Other Front Line Services

Youth services are the only Council directly funded/ managed service operating from Hay premises. Other front line council services will therefore not be affected.

Support Services (Legal, Finance, HR, ICT, BPU)

Investigation of any access agreements with community groups, and serving of notice will need to be done with effect from the September closure. Youth Service delivery will continue, so other support services are unlikely to be affected at this time.

Local Service Board/Partnerships/Stakeholders etc

A strong community engagement and consultation process will be undertaken (is already evident) in accordance with new build of the Hay Community Focused Learning Premises. All appropriate organisations will be encouraged to engage, and put forward their needs, thoughts and ideas.

Corporate Communications

A communications strategy will be put in place:

- i) To advise Youth staff of the closure of premises and the need to move to alternative delivery models (in process now);
- ii) To advise community groups using that premises that the building will close in July 2013, to give sufficient time to consider relocation;
- iii) To feed into Hay community focused learning facilities consultation process supporting the design of the new build.

Recommendation:	Reason for Recommendation:

Relevant Policy (ies):			
Within Policy:	Y / N	Within Budget:	Y / N

Relevant Local Member(s):	
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Person(s) To Implement Decision:	
Date By When Decision To Be Implemented:	

Contact Officer Name:	Tel:	Fax:	Email:
Neil Mathews/ Mike Griffiths			

Decisions taken by Individual Portfolio Holders

Councillor R.G. Brown
Portfolio Holder for Commissioning

Decision Taken 16 October 2013

Budget Virements

DECISION	Reason for Decision
To approve the budget virement in respect of the costs of demolishing Hay Youth Centre.	In accordance with Financial Standing Orders.

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Powys County Council

for office use	
REF	P40-020-2013
JOURNAL NO	
JOURNAL NAME	

Revenue Budget Virement Application Form

[Please see guidance notes on page 2532 of the Intranet]

To Head of Finance

From Places _____ (Directorate)

Leisure & Recreation _____ (Service)

Neil Mathews _____ (Head of Service)

Mike Griffiths _____ (Budget Holder)

Date 12th September 2013

Details of Virement (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

The cost to demolish Hay Youth Centre following its agreed closure, £50,000 will be funded from Corporate Reserves. *R501 General Reserve..*

Is this virement Temporary? *(delete as appropriate)*

Budget Increases

Description	Cost of Demolishing Hay Youth Centre
Financial Code	CC224 2001
Existing Budget	£ 0
Increase Required	£ 50,000
Revised Budget	£ 50,000

Budget Increased Finance

Description	Corporate Funding
Financial Code	CC224 9997
Existing Budget	£ 0
Reduction/Increased Income	£ 50,000
Revised Budget	£ 50,000

If new or additional grant received please provide further details

Description	
Grant Ref	
Duration of Grant	
Other Detail	

Budget Profile

Year	Budget Profile Detail	
2012-13	Expenditure = September to March	Income = March

Please provide detail, e.g. 12 equal instalments or 4 equal instalments from June 09 to Sept 09, etc., or attach details.

Other Financial Implications (future years capital/ revenue – Do not leave blank)

None

Approvals

Signatures

Required in all cases	Head of Service		Date	12/9/13
Required in all cases	Head of Finance, and Corporate Performance		Date	
£25,001 to £75,000	Portfolio Cabinet Member		Date	
£75,001 - £300,000	Cabinet Minute Ref.		Date	
Over £300,000	County Council Minute Ref.		Date	

FMS Updated (office use only)

Accountant: Signature

Print Name

Date

Copy of Authorised form returned to Head of Service

Signature

Print Name

Date